

# ELCAS Enrolment Form – Q22 Syllabus

## AAT Level 4 Professional Diploma in Accounting

Please email your completed and signed enrolment form to [study@accountancylearning.ac.uk](mailto:study@accountancylearning.ac.uk)

### Your details:

| Personal details   |             |                   |    |      |
|--|-------------|-------------------|----|------|
| <b>Title:</b>  | <b>DOB:</b> | DD                | MM | YYYY |
| <b>First Name:</b>   |             |                   |    |      |
| <b>Last Name:</b>  |             |                   |    |      |
| <b>Address for correspondence / delivery:</b>  |             |                   |    |      |
| <b>Email:</b>  |             | <b>Telephone:</b> |    |      |
| <b>AAT Registration No. (if applicable):</b>   |             |                   |    |      |
| Accountancy Learning use email as our main method of communication with you, this includes course information and information relevant to your studies. <b>We will not share any of your information with any third parties.</b> Please tick if you <b>do not</b> wish to communicate through email. |             |                   |    |      |
| <b>How did you hear about us?</b>  |             |                   |    |      |

### Course details:

| Course Costs  |                |
|---|----------------|
| The total cost of the course is <u>£1,671.</u>  |                |
| <ul style="list-style-type: none"> <li>• ELCAS will pay £1,336.80.</li> <li>• Your 20% contribution is £334.20.</li> </ul>  |                |
| Additional costs:   |                |
| Due to ELCAS funding regulations, there are certain things that cannot be included within the course price quoted above. Therefore, these are the other costs that you should be aware of:  |                |
| <ul style="list-style-type: none"> <li>• AAT Registration and Membership fee</li> <li>• Course textbooks: £93.90 (incl. P&amp;P)</li> </ul>   |                |
| Total to be paid by you:  |                |
| Personal contribution (20%):  | £334.20        |
| Course textbooks and P&P  | £93.90         |
| <b>Total payable today to Accountancy Learning:</b>   | <b>£428.10</b> |
| <p><b>Please note</b> that your AAT membership is not covered by ELCAS funding and will need to be paid separately to AAT. Ideally you should register with the AAT within 4 weeks of starting your course. The cost for this is <b>£251</b>. To register, please go to the AAT's website <a href="#">here</a> and add the 'Level 4 Professional Diploma in Accounting' to your basket.</p> |                |
| If you have any questions about the above at all, you can give us a call on 01392 435349  |                |

**Payment details:**

| <b>Payment Options</b><br>(Materials will be sent on receipt of payment) |  |  |
|--|--|--|
| BACS:  |  | Account Name: AL Distance Learning Ltd<br>Account Number: 01217840<br>Sort Code: 30-96-23  |
| Payment link:  |  | We will email you a link to pay online.  |
| Cheque:  |  | Please make payable to 'AL Distance Learning Ltd'  |
| Invoice employer<br>(for personal contributions and textbooks):          |  | Please complete below -<br>Company Name:<br>Manager Name:<br>Manager's Email:<br>Company billing address:<br>Accounts department email:  |
| Card (over the phone):   |  | If you would prefer to pay by credit or debit card please phone us on 01392 435 349. We are able to accept Visa, Mastercard and Maestro. Alternatively, we are happy to call you. Please let us know.<br><br>We use an on-line payment system which ensures that we do not retain your card details on our systems (thus complying with current Data Protection requirements). |

Signature \_\_\_\_\_

Date \_\_\_\_\_

- I confirm that I have read and accept the Terms and Conditions (<https://www.accountancylearning.co.uk/policies/course-terms-conditions/>) and that all the information on this form is correct: